

**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DESIGN DIRECTIVE**

<p>310 UTILITY STATUS NOTES NON-NHS PROJECTS <i>October 1, 2003</i></p>
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On **Non-NHS projects ONLY** (regardless of funding) where the majority of work is to be within existing right of way and no utility relocations or adjustments are anticipated, one of the following two notes, as applicable to existing utilities, may be placed on the project plans:

1. The contractor is advised that existing utilities **are not** located on the plans. The contractor is responsible for notifying any utility within the limits of the project of all work to be performed. Utility companies will normally locate and mark their existing facilities on the ground within three (3) working days. The engineer will make every effort to adjust the proposed guardrail or other installations to avoid conflicts with or relocations by the utility. If utility relocations are required, they will be given at least ten (10) days to start and/or finish their work.

OR

2. The contractor is advised that all known existing utilities **are** located on the plans. The contractor is responsible for notifying any utility within the limits of the project of all work to be performed. Utility companies will normally locate and mark their existing facilities on the ground within three (3) working days. The engineer will make every effort to adjust the proposed guardrail or other installations to avoid conflicts with or relocations by the utility. If utility relocations are required, they will be given at least ten (10) days to start and/or finish their work.

All other Non-NHS projects will require a Utility Status Report as prepared by the responsible Division.