

STATE OF WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION
DIVISION OF MOTOR VEHICLES
CHARLESTON 25317

FOR DEPARTMENT USE ONLY
CLASS _____
NUMBER _____
EXP. _____
DATE _____

Application for a Certificate of Title for a Motor Vehicle

TYPE OR PRINT IN BLUE OR BLACK INK

MAKE CHECKS PAYABLE TO DIVISION OF MOTOR VEHICLES

The owner(s) of the following vehicle make application for a certificate of title for that vehicle and for that purpose state the following:

NAME _____
(Name of purchaser to be written plainly and exactly as it is to appear on the Certificate of Title)

ADDRESS _____
Number Street City or Town County State Zip Code

VEHICLE DESCRIPTION

MAKE _____ YEAR _____ V.I.N. _____
STYLE OF BODY _____ WEIGHT _____
Passenger vehicle only TRUCKS (Requested GWW)
Odometer Reading _____ Title Brands: SALVAGE RECONSTRUCTED
(No Tenths) OTHER: _____
(EXPLAIN)
Purchase Price \$ _____ Trade-in \$ _____ Net Cost \$ _____ 5% Tax _____
(Credit allowed only on vehicles registered in West Virginia and the tax paid thereon by applicant)

TRADE IN DESCRIPTION

1) MAKE _____ YEAR _____ SERIAL NO. _____ WEST VIRGINIA TITLE NUMBER _____
2) MAKE _____ YEAR _____ SERIAL NO. _____ WEST VIRGINIA TITLE NUMBER _____

Registration Plate Transferred from: (Send copy of registration card both sides)

Make of Vehicle Weight Serial Number Title Number License Number

LIENS AND ENCUMBRANCES

1 Name _____ Amount _____
Name of Lienholder _____
Address _____ Street City State Zip Code Kind of Lien _____ Date _____
C/S/C D/T S/A
2 Name _____ Amount _____
Name of Lienholder _____
Address _____ Street City State Zip Code Kind of Lien _____ Date _____
C/S/C D/T S/A

I hereby state that there is a motor vehicle liability policy in effect on the described vehicle in accordance with the provisions of the West Virginia Motor Vehicle Laws and certify that the statements made are true and correct to the best of my knowledge and belief under penalty of false swearing. West Virginia Motor Vehicle Law § 17A-9-1; Fraudulent Applications.

Effective date of insurance Policy: From _____ To _____
Name of Insurance Company _____
Name of Insurance Agent _____
Insurance Policy Number _____

TITLE APPLICATION MUST BE SIGNED BY OWNER
If Title reads "AND" Both Signatures of Owners must appear
(X) _____ OWNER'S SIGNATURE
(X) _____ OWNER'S SIGNATURE

**INSURANCE MUST BE IN EFFECT WHEN APPLICATION IS RECEIVED.
DEALER CERTIFICATION**

This is to certify that the above described vehicle was acquired from _____ month _____ day _____ year _____ and sold to the above named purchaser on month _____ day _____ year _____. The undersigned dealer further Certifies that the sale price, trade-in, and net cost are true and correct and that the Federal Odometer Regulation has been satisfied. **Federal Regulations Require You to State the Odometer Mileage Upon Transfer** of Ownership.

I certify to the best of my knowledge that the odometer reading is _____ and reflects the actual mileage of the vehicle unless one of the following statements is checked:
 1. The mileage stated is in excess of its mechanical limits.
 2. The odometer reading is not the actual mileage - **WARNING-ODOMETER DISCREPANCY.**

Dealer Name _____
Address _____
Signature (X) _____
Dealer Number _____

INFORMATION

Print in ink or type.

Mail check or money order.
Make payable to DMV.

DO NOT MAIL CASH

Any check which is not honored for payment will result in a \$10.00 service charge.

Be certain you have completed the application, including your signature.

If the vehicle is titled in another state the title must accompany this application.

All titles with liens are mailed directly to the lienholder.

Be sure to include your Zip Code and Zip Code of lienholder.

Statement of insurance must be submitted with each application for Motor Vehicle Registration. There is a \$.50 insurance Recording Fee.

FEES

\$10.00 for title \$ _____

\$5.00 for lien _____

\$5.50 transfer of license (includes insurance fees) _____

5% Privilege Tax _____

New Vehicle Tax based on purchase price _____

REGISTRATION FEES*

Cars (Class A):----- \$30.00 (includes litter and insurance fees.) _____

Trucks (Class A):

Below 8001 lbs. Gross vehicle weight ----- \$30.00 (includes litter and insurance fees. _____

All other registration fees must also include \$1.00 litter fee and the \$.50 insurance fee when applicable. _____

TOTAL \$ _____

* Credit on trade-in allowed only for vehicles registered in West Virginia and the taxes paid thereon by applicant.

For additional information call 558-3900 or toll-free 1-800-642-9066

Mail to:

**Department of Transportation
Division of Motor Vehicles
1800 Kanawha Boulevard, East, Building 3
Charleston, West Virginia 25317**